

Riley's Checkbook Register - Check Sheet

Check Number	Date	Description of Transaction	Payment/Debit	Deposit	Balance
	7/20/11				579.68
101	7/22/11	J&R Sporting Goods	325.89		- 325.89
		golf clubs			253.79
102	8/10/11	Moms-R-U's	\$21.00		- 21.00
		Mom's gift			233.79
Deposit	8/15/11	Paycheck		327.98	+ 327.98
					581.77
Deposit	8/18/11	Birthday gifts		51.69	+51.69
					633.46

Note:

- Check numbers 101 and 102 recorded in “*check number*” column
- Dates of deposits and checks recorded in “*date*” column
- In the “*Description of the Transaction*” column, who the check was written to and for what, or the source of the deposit recorded
- The amount of the check recorded in the “*Payment/Debit*” column. Nothing recorded in this column for deposits.
- Deposit amounts recorded in “*deposit*” column.
- Balance after each transaction recorded in the white rows of “*balance*” column. Deposits added and checks subtracted using the gray rows.