

## Technology Acceptable Use Policy for Elementary Students

Students will be provided access to technology in classrooms, library media centers, and labs for educational purposes. Students must follow the established guidelines for acceptable use of technology in order to maintain the privilege of access to technology.

The following acceptable use guidelines have been established for all elementary students.

### Digital Citizenship

Good digital citizenship is good citizenship. Good citizenship is expected of all student activity whether in person or online. The following rules of citizenship should guide all use of technology, and good behavior is expected of all:

- Respect and Protect Yourself
- Respect and Protect Others
- Respect and Protect Property

### Equipment Uses

Students will be expected to be careful when using computer equipment and follow all directions for proper use. Any student who does not use the computer equipment properly or deliberately damages the computer equipment will receive consequences to be determined by the school.

### Internet Use

Use of the Internet must be consistent with the educational objectives of the school. Should a teacher or administrator determine that a student's use does not support these educational objectives, access to the Internet may be restricted or denied.

### Printing

During the year students may need to print some of their computer work. As long as this is done according to the directions given, students will not be charged for their copies. If a student prints an excessive number of pages, he/she may be charged for those copies.

### Consequences of Misuse

Students guilty of misusing the school's technology will receive consequences according to the nature and severity of the misuse. Violations of any of these rules may result in the loss of the privilege to use technology for a specific amount of time or permanently. Other consequences may include suspension or expulsion from school.

### Signature of Acceptance

Parent and student signatures will be required for technology usage in the school. Please sign and return to school office.

**Student:** I have read (or it has been explained to me) and agree to follow the Acceptable Use Policy. I understand that any violation of the procedures may result in the loss of technology privileges, suspension, or expulsion from school.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent/Guardian:** I have read the Acceptable Use Policy, discussed it with my child, and give permission for my child to be given the privilege of using technology equipment and Internet access at school.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_